

Southampton Voluntary Services

**(A Registered Charity &
Company Limited by Guarantee)**

**Trustees Report and Financial Statements
For the Year Ended 31 March 2021**

**Charity number 1068350
Company number 3515397**

Southampton Voluntary Services
(A Registered Charity and Company Limited by Guarantee)

Trustees Report and Financial Statements for the year ended 31 March 2021

| Contents | Page |
|------------------------------------|-------------|
| Report of the Executive Committee: | 1-16 |
| Independent Examiner report | 17 |
| Statement of financial activities | 18 |
| Balance sheet | 19 |
| Statement of cash flows | 20 |
| Notes to the financial statements | 21-31 |

Southampton Voluntary Services

Report of the Executive Committee for the year ended 31 March 2021

The Executive Committee presents its report and the audited financial statements for the year ended 31 March 2021

Reference and administrative information

| | |
|---|--|
| Charity name | Southampton Voluntary Services |
| Charity registration number | 1068350 |
| Company registration number | 3515397 |
| Registered office & operational address | Voluntary Action Centre Kingsland Square, St Mary Street Southampton, SO14 1NW |

Executive Committee

The following, who are considered directors for the purposes of Company law and Trustees for the purposes of Charity law, have served in office between the start of the year (or date of appointment if later) and the date of this report:

| | |
|----------------------|--|
| K Liles* | Chair |
| M W Treasure Jones * | Vice Chair |
| C Rogers * | Honorary Treasurer, Chair of Finance sub-Committee |

T Bell (nominated SCC)
J Noon (nominated SCC)
M J Carnegie
P C Keeley*
S P Mantle
D G Wrighton
A Sasso

* Denotes member of Finance Sub-committee

Company secretary

J Ash CBE

Independent Examiner

Morris Crocker, Station House, North Street, Havant, PO9 1QU

Bankers

The Royal Bank of Scotland, 156 High Street, Southampton SO14 2NP
Barclays Bank UK plc, Eastleigh Bus Ctr, 20-25 Upper Market Street, Eastleigh, SO50 9FD
Clydesdale Bank plc, Bering House, Mariner Court, Clydebank G81 2NR
Allied Irish Bank (GB), Direct Banking, PO Box 73306, London, W5 9PB

Solicitor

Paris Smith, No. 1 London Road, Southampton SO15 2AE

Southampton Voluntary Services

Report of the Executive Committee for the year ended 31 March 2021 (continued)

Our aims and objectives

Purposes and aims

SVS's purposes, our Charitable Objects, are stated in our Memorandum and Articles of Association and form the basis of our registration as a charity. These documents were prepared on incorporation in 1997 and two small amendments not affecting the Charitable Objects were made to the Articles of Association at the AGM in October 2007. Our Charitable Objects remain as set out in 1997, as follows:

"To promote any **charitable purposes** for the **benefit of the community** in the area of the administrative authorities comprising the historic county of Hampshire (including Portsmouth and Southampton) and in particular, the City of Southampton, and if the directors of the charity shall so decide, in any of the administrative authorities immediately adjoining, and in particular **the advancement of education, the protection of health and the relief of poverty, distress and sickness.**"

Ensuring our work delivers our aims

We review our aims, objectives and activities each year and normally carry out a comprehensive re-appraisal every three years in the preparation of our three year Forward Plan documents. The annual reviews look at what we achieved and the outcomes of our work in the previous twelve months. The review looks at the success of each key activity and the benefits they have brought to those groups of people we are set up to help. The review also helps us to ensure that our aims, objectives and activities remain focused on our stated purposes. **We have paid due regard to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set.**

The Charitable Objects are summarised in SVS's Vision, Organisational Values, Mission Statement and Key Aims which were reviewed and updated with input from trustees and stakeholders in early 2019. Our established cycle of three year forward planning is currently less suited to the unprecedented level of uncertainty we are facing, as detailed elsewhere in this report. SVS Executive Committee are therefore taking a year by year approach to planning, supported by members' views articulated in the SVS membership survey.

SVS's **Vision** is of *"Southampton is a city where everyone is inspired to make positive contributions to their communities."*

SVS's **Organisational Values** are defined as:

- **Passion** – SVS believes voluntary action is built on the passion of people and communities to make a positive difference;
- **Inclusiveness** – SVS believes that the voluntary ethic is best upheld when organisations promote equality and diversity and are open, democratic, accessible and accountable to their users, members and the wider community;
- **Independence** – SVS will be a strong and independent voice for the sector, supporting best practice in autonomous organisations;
- **Innovation** – SVS will support organisational resourcefulness, flexibility and adaptability, through innovative, original ideas and creative solutions;
- **Partnership** – SVS is committed to positive partnership work to create shared thinking and find solutions to meet local needs.

The **Mission Statement** is that "SVS aims to support a vibrant voluntary and community sector with a strong voice and the best of support. SVS actively promotes voluntary action and the provision of essential services to vulnerable communities."

The focus of our work

Our main objectives for the year are summarised in our strapline, "Promoting Voluntary Action", and in the eight **Key Aims** which are:

Voluntary Sector Support

- **Services and support** – SVS will promote the effectiveness of local voluntary and community groups by providing them with a range of services including access to practical facilities, such as meeting rooms, office services, and more involved support through general and specialist advice and information including regular newsletters, website, training and funding advice;
- **Liaison** – as a focal point for the local voluntary and community sector in Southampton, SVS will encourage networking between individuals and groups within the sector, and between local groups and the statutory and private sectors. SVS will also help different communities to organise their own networking activity;

Southampton Voluntary Services

Report of the Executive Committee for the year ended 31 March 2021 (continued)

- **Representation** – with government encouraging involvement of voluntary and community groups in shaping and delivering services, SVS will enable the views of local groups to be represented strategically at local, regional and national levels;
- **Development work** – SVS will help identify gaps in service provision and work with groups to develop new and innovative services to meet these needs;
- **Strategic partnerships** – SVS will work in partnership with local government and other statutory agencies to shape and deliver services to meet city needs;
- **Promoting volunteering and voluntary action** – SVS will use its resources to promote volunteering in Southampton and to facilitate increased opportunity for voluntary action as an expression of active citizenship and civil society;
SVS Services
- **Quality Services** – SVS will deliver good quality services to meet the individual needs of vulnerable communities;
Governance
- **Governance and performance** – SVS will demonstrate best practice in governance by upholding the standards within the Good Governance Code for the Voluntary and Community Sector.

How our activities deliver public benefit

Our main activities and who we try to help are described in "who used and benefited from our services" and our achievements and performance in the year are assessed in the "review of the year". **All our charitable activities are undertaken to further our charitable purposes, as embodied in our Charitable Objects, Vision and Mission Statement, for the public benefit.**

Who used and benefited from our services?

Our wide ranging Principal Activities are set out below together with the individuals and groups, mainly based within the city of Southampton, that benefit from these activities:

- **Voluntary Sector Support:** Developing, connecting, influencing and representing the voluntary and community sector through providing information, good practice and capacity building;
- **Promoting Volunteering and Voluntary Action:** Involving volunteers, promoting volunteering and voluntary action in all sectors;
- **Services to meet the needs of individuals:**
 - **Community Roots:** A recovery focused, allotment based horticultural project providing supported volunteering opportunities for people with additional support needs, including those who may have experienced mental health problems, substance and alcohol misuse, homelessness or a learning disability.
 - **Healthwatch Southampton:** The local consumer champion for health and social care. Healthwatch Southampton (HWS) listens to the views and experiences of the public and patients and uses its influence to affect commissioning and service provision decisions. HWS also offers independent complaints advocacy and an information, advice and signposting service.
 - **Shopmobility:** Provision of wheelchairs and scooters to people with limited mobility enabling them to access the city centre and access shops, amenities and services independently.
 - **SO:Linked:** contract enabling delivery of SVS community development functions alongside community navigation to enable members of the public to find the support they need in the community. This work is led by SVS and delivered through subcontract arrangements with our partners Alzheimer's Society, Social Enterprise Link, Solent Mind, Spectrum CIL, and TWICS.

Summary Review of the Year

This review covers the period from **1st April 2020 to 31st March 2021** – a year which entirely coincides with the period in which the world was knocked sideways by the **Coronavirus pandemic** but which also saw bright rainbows, silver linings, and heroic efforts by many unsung heroes through the darkest hours.

A year of extraordinary efforts and a collective '**Team Southampton**' spirit in which SVS staff and volunteers, alongside our SO:Linked colleagues, all played our parts together to make a real difference to Southampton people and communities in the most difficult of times.

Our **SO:Linked** community development and community navigation partnership, launched in Oct 2019, was still in the early stages of establishing itself and becoming known around the city when the COVID crisis hit so this report reflects the various activity which evolved during an uncertain and ever changing year of lockdowns through the initial crisis response stage from spring into summer, the gradual reboot and recovery phases of summer to autumn followed by

Southampton Voluntary Services

Report of the Executive Committee for the year ended 31 March 2021 (continued)

the third wave winter lockdown from which we are gradually emerging to an as yet unknown new normal but determined to build back better and focus forward.

Throughout, SVS and SO:Linked have adapted and adjusted our service delivery to meet the different needs and demands of our customers and our voluntary sector colleagues, constantly trying to anticipate next stages and new requirements to stay a step ahead in terms of leadership, sector support and representation at strategic and operational group levels of which there were many new COVID versions to sit alongside the business as usual versions which though paused initially soon started back in operation to some degree.

We quickly adapted the SO:Linked website to be an easily accessible central information source about services and support available to the public and to support frontline workers in the immediate panic stage in April. This has continued to expand and develop into **SO:LID – SO:Linked Information Directory** – which now includes services provided by many organisations at local and city-wide level; activities, ideas and free resources to support health and wellbeing; volunteering opportunities including in recent months those linked to vaccines centres and test sites; information about bereavement support, befriending and a whole host of other issues like food and prescriptions access.

SVS provided information and guidance for the surge of **volunteers and mutual aid** groups which emerged early on as a very localised neighborhood response to the immediate crisis phase including promoting good practice and awareness through both one to one advice and online videos about Safeguarding, Volunteering safely and Confidentiality.

The **Volunteering** section of SVS website was quickly adapted to display the changed opportunities available as service rapidly moved on line, group activities and charity shops closed but new opportunities for telephone befrienders and volunteers to help with shopping and collecting prescriptions were needed. In the more recent period the volunteering focus has morphed to include new and different roles and also widened to include provision of volunteers for the PCN and main vaccination centre as well as for the recently open test centre sites in the city.

For a while we had local cluster groups setup to link extra help both with the **SO:Linked community navigation** service which was swiftly diverted towards supporting people referred via the **SCC COVID Helpline** as well as mutual aid groups. The SO:Linked service took on the full pick up from the SCC Hub when the shielding arrangements ended in the autumn and that has proved to be a very effective partnership which has flexed to meet varying levels of demand at different points along the way. The clusters groups have now been merged into the **SO:14 to 19 Links** meetings which are local networks providing a neighbourhood based focus for frontline workers, agencies and active member of the public and which build on from the previous local solutions groups, cluster groups and the originally planned SO:Linked community conversations which again had to be abandoned after the first couple due to lockdown.

In the early stage of the pandemic SVS also commissioned a training video from a qualified CRUSE bereavement service counsellor on **Bereavement support** for volunteers and frontline staff who were finding themselves helping people who had lost loved ones in circumstances where the usual family support and rites of passage were dramatically disrupted making the loss so much harder to cope with. This resource was freely shared across our Hampshire resilience forum and CVS colleagues as well as through our NAVCA national network which promoted it nationally -

In the early stages from spring to summer SVS conducted several **VCSE sector surveys** to ascertain the issues and problems organisations were experiencing which we fed in to both local and national emergency planning arrangements and strategic groups as well as funders. These fed in to local and national planning groups and contributed to securing some extra resources for the sector including for IT support of which more later.

SVS also hosted several online **recovery forums** where colleagues could share experience, concerns, ideas and issues as we all tried to foresee what was coming next, reassure staff, volunteers and customer and make sensible adjustments and contingency plans. Lots of practical tips and ideas emerged as well as providing a sense of we are all in this together and not alone in the uncertainty and rapid changing circumstance in which we were operating. The early panic mode swiftly changed into adapt and reboot mode with the rapid adoption by even the most Luddite amongst us to embrace the new world of technology which had enable us to work from home and continue to deliver much of our usual work albeit that we miss the human contact and informal networking hugely.

SVS Mailing was immediately increased to a weekly newsletter covering all the latest relevant Govt guidance as well as local info from groups on services changes and all the usual funding and policy guidance, consultations and myriad other topics of interest and concern to the sector.

Southampton Voluntary Services

Report of the Executive Committee for the year ended 31 March 2021 (continued)

In this function we source information direct from Government daily updates and other sources but our national bodies NAVCA and NVCO have also provided useful core information. They also provide a **Quality Assurance** framework which supports our local infrastructure role providing independent advice and information to the local voluntary, community and social enterprise sector as an umbrella body championing volunteering and giving voice for the sector overall.

Through them we also feed into national consultations and articulate local perspectives in national debate and campaigns including this year the **#NeverMoreNeeded** and **#RightNow** emergency funding campaigns highlighting the crucial impact and efforts of the volunteers and voluntary sector throughout the pandemic.

The loss of income and fundraising across the sector has been profound and SVS has been hit too in terms of income generation from the Voluntary Action Centre as well as loss of Shopmobility service bookings although the Chancellor's welcome furlough scheme has enabled us to avoid redundancies and some successful additional short term emergency funding has seen us through despite the extra costs of COVID secure premises provisions and essential IT upgrades as we shifted to online and home based working.

SVS has also this year administered several **flow-through grant schemes** to support the local VCSE sector from many different sources and which helped many VCSE organisations adapt and deliver (albeit differently to planned maybe) going forward.

These grants programmes included **small grants** from SCC for 22 groups to hold community get togethers around marking **VE / VJ day** events which of course mostly had to be deferred but are now being rescheduled as re-opening celebrations. The remaining sum held by SVS was intended to go towards a **'green' grants** programme which was obviously deferred due to lock down in 2020 but which is ready to go live alongside the launch of a new **Green Network** at our Friday Forum in May 2021 to hopefully give lots of groups a welcome boost to restart outdoors and green focused initiatives going forward.

A further 13 local groups benefitted from the SVS administered **Mayflower 400 Giving Thanks grants** for activities again which all had to be rapidly transformed from those originally planned Giving Thanks American support type community events. Adaptable as ever the programme saw groups get training in video making resulting in creative end productions and a whole host of inspiring social media posts on what people valued and wanted to give thanks for during this tough year.

It was especially nice that SVS SO:Linked service won the prize for the most retweeted **#Giving Thanks** post which brought a small donation to help support the SO:Lets Connect project tackling digital exclusion of which more later.

In the autumn SVS highlighted the need for **IT and digital investment** based on findings from its sector surveys over the summer period which resulted in us securing and administering a very welcome **£100k from Southampton City CCG for investment in IT** and digital upgrades to enable the sector to respond to meeting needs in the new COVID world.

This saw 12 of the main contracted services, including SVS itself, receive match funding for upgrades to better support their work in the first tranche administered swiftly before Christmas which was greatly appreciated by organisations playing central parts in the citywide emergency response as shown by a selection of comments below which were of course fed back to the CCG colleagues who had supported us.

This first tranche was rapidly followed up by a wide-ranging smaller grants scheme offering up to 35 grants of between £250 and £1k which saw any voluntary group that could demonstrate through production of receipts that it had invested funds in IT or digital updates during the period from 23rd March 2020 to end on November 2020 being able to apply for a partial matched reimbursal sum.

If anything the difference these relatively modest sums made both to the overstretched funds of small groups and well as being a welcome boost to morale for all involved was even greater than the first tranche.

We are currently working with the CCG, SCC and sector partners to progress further strands of interlinked digital development work including training and upskilling the VCSE sector, tackling digital exclusion and linking with self-directed health and care records and programmes utilising some additional CCG funding secured just on year end so more on that in next year's report but it will extend some of the work strands we have already started.

Southampton Voluntary Services

Report of the Executive Committee for the year ended 31 March 2021 (continued)

Rob Kurn, SVS Deputy CEO has been working with our Hampshire CVS colleagues on delivering a wide-ranging **digital, IT and social media skills training** programme to the VCSE sector funded through a Hampshire and IOW community foundation capacity building grant which many local groups have taken up already including myself and some of our staff too so we hope the programme can be further developed going forward.

He has also been leading SVS own internal **digital strategy** development and system upgrades supported by welcome pro bono consultancy support through the Cranfield Trust which has been extremely helpful in providing an independent and external view on some of the technical and system change options which can bamboozle any of us without detailed expertise in the field.

The **SO Lets Connect** programme mentioned earlier has been a strong collaborative approach between our SO:Linked partners together with Behind the Mask, Jamie's Computers and others ably led by a steering group chaired by Paul Lewsey from the Itchen to Bridge the Gap network.

It started as a **SO:Linked community development project** and practical attempt to solve a real need because SO:Linked was very aware of how people were digitally excluded and missing out on much needed help because of lack of connectivity. We estimate that about one third of city residents are digitally excluded for various reasons including lack of IT or WIFI, poor broadband speed or connection; affordability issues; lack of skill or knowledge to access or use IT or inability to do so due to age, illness, reluctance or lack of confidence.

The scheme aims to help **digitally excluded people** who are currently unable to access all the services and good available on line to be able to make the connection whether that by helping them have access to the internet in their home, providing the kit to use it or the skills and knowledge be able to do so by making the tech available free or at low costs and offering volunteers as mentors and helpers to enable people unfamiliar with it to use it. SO:Linked community development worker Jane Chambers from TWICS has provided initial co-ordination of the referrals and links with the volunteer helpers as well as kit available according to requirements eg provision of a Wi-Fi connection or laptop, smart phone with dongle etc as well as help with how to get on line and use basic programmes.

We have successfully secured funding to pilot and subsequently extend further the scheme from several sources including SO18 Big Local for that area, Radian (now Abri) Housing Assoc for the Mansbridge/Swathing area, from the SVS administered IT fund and COVID response fund for Mental Health service users to connect too. We aim to roll the scheme out further across the city to meet the need and help close this gap which is widening inequality for some of the poorest and most vulnerable in our communities and are actively seeking additional funding to support this.

Another area in which SVS has been proactive in community development work is leading delivery of a **BME capacity building** programme for the wider Hampshire CVS network again funded by HloW Community Foundation. This has seen 25 participants join a **Certificate in Charity Management** course and peer learning network as well as another 48 places offered for on line delivery of 2 x 6 session **Trustee Roles and Responsibilities** course and 2 x 6 session **Equality and Diversity for All** courses each for up to 12 participants.

Further courses are planned and we have just submitted a bid for further funding to extend this in the coming year. Feedback has been very positive and the peer learning network is, as we hoped, continuing to provide a self-directed support network and arena for sharing issues and ideas across BME community activists which SVS will help facilitate on an ongoing basis.

One to one group support or development work continues behind the scenes to help with problem solving, governance issues or the myriad of issues and conundrums that challenge individual groups on a day to day basis, albeit much more via telephone and on line modes of delivery than would previously have been the case but we have continued to provide a listening ear and sounding board combined with good practice advice and guidance to be able to make constructive suggestions to help progress or resolve a multiplicity of issues from organisations.

Examples of this type of support work included how to resolve disputes over staff shift rotas and care compliance requirements fairly for a large charity; work with the trustees and members of a BME charity on governance issues including SVS acting as their election commissioner and liaison with the Charity Commission to ensure they got back on track with legal requirements; advising on new charity and social enterprise set up options for several groups working in some cases alongside our SE Link colleagues where relevant; supporting trustees through charity closure steps;

Southampton Voluntary Services

Report of the Executive Committee for the year ended 31 March 2021 (continued)

advice on funding bids and fundraising strategies and helping committees function effectively or resolve disputes and difficulties.

Also, of course continuing to advice on each of the **four cornerstone areas** which are the building blocks of effective operation and of interest for every voluntary group at some stage or other in their operation or development –

- fundraising and financial management advice;
- volunteering recruitment, retention and recognition ;
- policies, procedures and political or social policy context and of course
- good governance and accountability.

In terms of sector support and funding needs SVS has also been progressing the options for a **Place Based Giving Scheme** for the city which is a positive opportunity for a united effort to encourage new and concerted philanthropy to support voluntary action and VCSE sector at a time when it is most needed. Work on this had commenced, with support from Southampton Connect the local strategic partnership leadership group, in late 2019 but then stalled for 6 months as all efforts were shifted to the COVID emergency response but we picked it up again in the autumn and from January a small task and finish group has been looking at issues and options and will be reporting back to the Connect meeting in June on the overall proposition for a multistrand PBGS initiative to be progressed under the working title **SO: Giving**.

Meanwhile the first strand of the **cashless alternative giving** scheme in the city, which is currently COVID paused, SVS will be running with support from GO Southampton linked to our work over recent years with the **Street Support Action Group** following the successful Bed Begging and Business events should go live once all the COVID retail and hospitality sector restriction are lifted. This partnership initiative called **Change the Way You Give** should encourage cause not personalised giving which will provide some welcome resources to support homelessness support and prevention work without the risk of giving to individuals which often fuels their drug or alcohol use rather than helping solve any housing need or other underlying issues.

We have also presented the proposal for a sector wide lottery for the city - **SO: Lotto** - to the March Voluntary Sector Friday Forum which was very positively received so we are progressing the license and set up arrangement for that with a view to a summer 2021 launch hopefully and SCC are progressing a **crowd funding** initiative to link to the overall scheme too.

SVS has also **hosted funders** to present their open funding criteria and rounds at Friday Forums; has endorsed and provided references for individual organisations funding bids as well as supporting a number of **joint bids** for external funding such as the Saints Foundation led **Active Through Football** partnership where we have been active in both the planning and community engagement element as well as contributing to development of the overall governance and partnership framework.

Another significant joint bid which SVS is actively supporting is for **City of Culture 2025** which we believe will bring huge social, economic and well-being benefits to the city if successful. We have helped make links to the sector, hosted several sessions with Claire Whitaker and the bid team at Friday Forum and SO:Links meetings, distributed info and the survey through our mailing and networks and also chaired the Volunteering and Community subgroups in the consultation stage.

SVS and our Healthwatch Southampton past work around **arts and health** including the Umbrella arts festival, Art and health group links and Health and wellbeing cycle/walk contributions all tie in with the involvement and wellbeing aspect of the city's cultural engagement offer with potential mutual wins if we are successful in the bid.

Other areas of joint and collaborative work include SVS work with Belinda Cone of SCC Early Years team to support the voluntary run parent led **Preschools network**. A good team effort with Belinda providing the child focused and Ofsted required elements and SVS supporting on the governance and management of charities aspects this has seen the regular termtime network attract a loyal group of participants who clearly find the sessions informative and helpful peer learning.

We have also participated in sessions with the Royal British Legion, Carers in Southampton and CCG colleagues to discuss collaborative work and more effective referral pathways to identify and **support veterans** in the city and also participated in multiagency and user discussions around **carers needs** and service improvement at the Carers Partnership and Carers Scrutiny panels amongst others.

User voice and experience is of course reflected strongly in both SVS work through Healthwatch Southampton which is overseen by its own strategic groups chaired by Harry Dymond as well as direct delivery to people with mobility

Southampton Voluntary Services

Report of the Executive Committee for the year ended 31 March 2021 (continued)

impairments who use the SVS City Shopmobility wheelchair loan service to access shops, leisure and service in the city centre.

Shopmobility continued to offer a limited service on a booked appointment basis two days a week throughout the year in order to meet essential needs and during the early stage of the pandemic also made welfare check calls to all our registered customers to ensure they were aware of services available through SO:Linked and didn't feel alone. These have happened subsequently on the period basis just to keep in touch with current needs and for reassurance and information giving where necessary.

Healthwatch Southampton has continued to take up individual issues and aggregate collective experience to help inform and improve local health and social care delivery. Key themes have been around mental health services and more recently on experiences of care homes. Obviously the proactive outreach and direct talking to patients, carers and service users which have been big components of previous years' work have all been on hold during the last year of lockdown and COVID restrictions but our online and website reporting have continued. Further details of its work are available in Healthwatch Southampton own separate annual report produced for local stakeholders and for the Secretary of State and Healthwatch England.

This user voice and lived experience feedback combines with our daily contact with individual volunteers and voluntary sector organisations to both inform and shape our response to sector needs as well as to the perspectives SVS articulates as a broad sector overview of needs, opportunities and issues in the various strategic and multiagency groups that we attend. This **VCSE sector representation and strategic leadership** role also enables us to keep the sector briefed and help make connections across the wide spectrum of voluntary, community and social enterprise sector groups as well as encouraging them to make their individual voices and specific interests heard directly in relevant consultations and joint working across agencies.

SVS strategic input includes to **Southampton Connect** as the overarching city leadership group as well as to all the main areas of activity and shared interest in the city. This includes input to both Children and Adult **Safeguarding** boards and serious case review group, to the breadth of **health (inequalities) and social care** agendas' including the Health and Wellbeing board, Better Care board and associated working groups as well as specific COVID 19 response groups such as the Health Protection Board and vaccines group.

We have also input to development of the **Carers** strategy and scrutiny enquiry where our past work around carers support including set up the original young carers work in the city some 20 odd year ago together with recent experience through the SO:Linked and Healthwatch case work have informed our contribution though it is salutary to reflect that most of the issues being raised and discussed are the same as those being raised then. The process of real change and for embedded improvements directly experienced by people sadly seem to go through recurring loops as despite intense bursts of spotlights and the best intentions systems revert to old ways and resource constraints or short-term initiatives mean the same cycles and concerns recur with disheartening regularity.

Other strategic input and connectivity has been through SVS support of the **City of Culture 2025** bid which could provide a really positive catalyst for change and renaissance of the city impacting on social and economic wellbeing and future opportunities for all for it is obvious that whatever issue we are looking at neither the challenges nor the solutions lie in silos nor the remit and influence of any single organisation or sector.

Only by working together and each sector contributing from their perspectives and influence can we together tackle city challenges and engage local people positively in line with SVS own vision for **Southampton to be a city where everyone is inspired to make a positive contribution to their communities**.

We were pleased to support the ONS in their work to include the widest levels of inclusion and involvement in the 2021 Census and were pleased to promote this thorough our Friday Forum and networks to help link local groups and bases in for which we are pleased to have been acknowledged with award of a **Census Champion** certificate and we look forward to further work with ONS as the results and analysis becomes available.

City Safety is another area where SVS also makes a positive contribution and reflects sector wide issues and interests. We contribute as members of the Safe City Partnership and also the Prevent board locally. SVS has contributed to the discussions about the Violent Crime reduction initiatives, participated in the Safer Streets initiative of the Police and Crime Commissioner, briefed potential OPCC candidates for election on sector issues and interests and also contributed to consultations of development of domestic violence and abuse services where we have flagged the need for much more early intervention and perpetrator focused work, as well as of recognition that violence can be initiated by women towards men but the stereotypical framing of violence against women becomes a barrier to men seeking help or even discussing the issue openly.

Southampton Voluntary Services

Report of the Executive Committee for the year ended 31 March 2021 (continued)

Links are also in place to the **Local Resilience Forum** where we don't regularly attend due to capacity but do get the papers and did participate in some of the COVID related county wide network discussions and Rob links to the **national emergency planning** voluntary sector network through NAVCA.

As members of the **Hate Crime** Third Party Reporting network and as SVS now leads on the **Dementia Friendly City** initiative we are keen to see the various 'Friendly city' type initiatives consolidated into a more coherent and mutually reinforcing approach so that everyone, whatever their particular additional support needs, will know or recognises safe places and where supportive organisations or help is available.

Our role in these areas is always a mix of contributing perspectives and intelligence from the sector and well as helping make links and being a 'critical friend' to provide a community or slightly external perspective to those for whom work in the area is their primary focus.

We were absolutely delighted therefore that the period covered by this report ended in March 2021 with a **High Sheriff of Hampshire Award** that recognises our holistic contribution to safety and justice. Extracts from the citation read as follows

"One of the privileges I have in my role is to highlight individuals and organisations I come across in Hampshire with a High Sheriff's award in recognition of great and valuable services to the community. Therefore, it is my pleasure to make this award to you and all who work and volunteer through SVS....."

As you will know, the High Sheriff remit is to focus on Law and Order – on Justice. Having a network of organisations and volunteers so well facilitated by an organisation such as SVS – helping highlight areas of need and enabling grass roots initiatives to thrive makes the whole community safer – I've been reading some stats from the think tank Civitas about how criminal behaviour disproportionately impacts and victimises the poorest. I honestly believe that enabling a culture of volunteering, of being a place charities can thrive, will, in the long term reduce poverty and therefore reduce crime...it's a slow process, and I suspect that you won't see the end result of all you have poured into the life of Southampton bear fruit, but I have no doubt that through your motivating passion and commitment many, many seeds have been planted which will flourish!" Rev Sue Colman, Hampshire High Sheriff

Volunteering and voluntary action is at the heart of all that is good in civil society and our city – the social glue of communities which touch almost every aspect of people's lives in some way or another. The city needs a vibrant and robust voluntary sector with a strong volunteering base and never more so than now as we aim to build back better and fairer post COVID. Equally the voluntary sector needs, and deserves to have, the independent support, good practice guidance and collective voice that SVS, as a membership organisation of and for the sector, is able to provide in its umbrella role across the depth and breadth of the voluntary, community and social enterprise sector. For over 50 years SVS has served our sector and the city well. Long may it continue to thrive and develop.

On a final note, as SVS Trustees, we would like to express our gratitude to Jo Ash, CBE, SVS CEO, who has been involved in the organisation since the late 1970s and has led as CEO since 1992. Jo will retire in the summer of this year, having made a huge impact on the city over many years. Jo has worked on the major issues facing the city with valued and respected colleagues from across sectors in shared endeavours and through good times and bad, especially during the difficulties of the past year which has seen collaborative working and shared efforts at their best, so long may that continue going forward.

Jo has also been involved as a Non-Executive Director on Southampton PCT, two regional housing associations, as a GOSE appointed voluntary sector advisor, and in the national context as a trustee of the National Council of Voluntary Organisations for over 13 years including 6 years as its Vice Chair and was honoured to receive a CBE in the 2016 New Year Honours list for 'services to the voluntary sector'.

We wish Jo all the best in her retirement.

The Role of Volunteers in our Service Provision

In all aspects of SVS work and service delivery we have teams of active volunteers who enhance our work and the services we offer to the public. Some of our SVS volunteers have themselves experienced unemployment, whilst others have additional support needs or are in recovery from addictions or health problems, so our experience in working with and involving them provides an excellent grounding for the work we do in encouraging others to actively involve volunteers. Unfortunately, due to COVID-19 restrictions, directly managed volunteer opportunities have seen a large reduction as our building and some services have been closed. However, SO:Linked did coordinate a variety of neighbourhood based volunteering linked to the COVID response.

Southampton Voluntary Services

Report of the Executive Committee for the year ended 31 March 2021 (continued)

SVS is proud and infinitely grateful for the commitment and contribution in terms of creativity, enthusiasm and the substantial donation of all our volunteers' time and effort, which to us is priceless. However, this contribution can be quantified in monetary value using the 2019 provisional median earnings from ASHE by Office of National Statistics. This means the sum of **1459** volunteer hours contributed by approximately **20** volunteers is equivalent to **£23,066**; a massive contribution and we thank each and every one of you.

Financial review

Financial overview

This is an increasingly challenging time within our sector with major funding uncertainties, a turbulent external environment and the increasing impact of procurement and tendering. We continue to face uncertainty over parts of our income and to deal with late decisions over funding income, but we plan recognising that these are aspects of the environment in which we operate. In this context, **SVS achieved a planned outcome for the year with a net income in its unrestricted general fund of £ 49,340 (note 13).**

Restricted funding will by its nature involve situations where funds are received in one year and spent in a different year, resulting in situations where net surpluses or deficits arise. In the current year our total Voluntary Sector Support Team reserves increased by £79,317 (2020: decrease £12,060).

Restricted reserves for SVS Services decreased in the year by £11,500 (2020: increase £2,003) this is largely due to the continual reduction in funding and the closure of services provided. It is still our intention to increase reserves overtime to a more prudent level reflecting the current risks and uncertainty. Our reserves policy is set out in more detail below.

Our continued requirement to recognise the deficit in the pension scheme has resulted in an decrease of liability £70,000 (2020: increase £116,000) for the Hampshire County Council ("HCC") Pension Fund. Net service cost £19,000 (2020: £11,000) (in addition to £22,000 (2020: £22,000) of normal contributions) and a gain of £89,000 relating to the total actuarial assumptions. (2020: loss £105,000).

The net movement in funds was £187,157 (2020: £128,006).

The SVS Balance Sheet remains appropriate for an organisation of our size, with appropriate liquidity.

Accounting for pensions

We have continued to account for pensions as required by FRS102. The pension fund actuaries have calculated SVS's share of the fund deficit to be £291,000 (2020: £361,000). **We continue to consider that the existence of the current pension fund deficit has no impact on our ongoing activities.**

The actuaries advise that the disclosures under the required accounting can change dramatically depending on stock market and bond market conditions and this leads to volatility in the level of the year end deficit or surplus. While the Charity Commission, through SORP 2019, require compliance, they also recognise that a pension fund surplus or deficit is of a different nature to a charity's other assets or liabilities and stipulate that no impact on the level of free reserves and that instead a separate pension reserve is established.

Specifics

Total incoming resources amounted to £944,084 compared with £643,664 for 2020, an increase of c32%. Total resources expended amounted to £845,927, an increase of c21% compared with the previous year's figure of £666,671. Total funds at the year end amounted to £1,393,376 (2020: £1,206,219) which is made up as follows:

| | | 2021 | 2020 |
|---------------------|---|-----------|-----------|
| | £ | £ | |
| Restricted reserves | - <i>held for future project expenditure</i> | 301,742 | 233,925 |
| Designated reserves | - <i>set aside for VAC depreciation and for essential future operating expenses</i> | 1,295,729 | 1,295,729 |
| General reserves | - <i>see below</i> | 86,905 | 37,565 |
| Pension reserve | - <i>as discussed above</i> | (291,000) | (361,000) |
| Total funds | | 1,393,376 | 1,206,219 |

General reserves now stand at £86,905 (2020: £37,565). The increase of £49,340 comprises the unrestricted surplus before actuarial gains of £89,000 which are accounted within the Pension reserve movement. As shown below, general reserves are in the form of current assets (95%) and fixed assets (5%) which will be depreciated over future years:

Southampton Voluntary Services

Report of the Executive Committee for the year ended 31 March 2021 (continued)

| | 2021 £ | 2020 £ |
|--------------------------------|---------------|---------------|
| Fixed assets | 4,261 | 6,393 |
| Current assets – free reserves | 82,644 | 31,172 |
| Total general reserves | 86,905 | 37,565 |

The Charity's free reserves may decrease significantly, as future essential expenditure on fixed asset replacement becomes inevitable. Accordingly, these reserves are held principally to give some protection against future uncertainties and are not available for short-term expenditure.

Principal funding sources

Voluntary Sector Support and Promoting Volunteering and Voluntary Action are funded through contracts from **Southampton City Council (SCC)** together with sizeable contributions from the local **Clinical Commissioning Group, Healthwatch** and various smaller funding streams, some of which also derive from SCC. The SVS Services are primarily funded through a mix of grants, contracts and charitable trusts.

Fundraising policy

SVS welcomes donations and in kind contributions from business and other supporters, especially with respect to our service delivery work to the public. SVS undertakes limited fundraising from the general public to support its voluntary sector support work where it is compatible with our aims and supportive to the many of the voluntary and community groups that we exist to support. SVS Services maintain annual fundraising activities to sustain their basic services and these have been increased universally in the past year in response to the constraints of public funding in order to ensure their sustainability to meet public needs.

The Charity conducts all of its fundraising activity in line with the Fundraising Regulator Code of Fundraising Practice and is pleased to confirm that it has received no complaints in relation to its fundraising activity over the course of the 2020-21 year.

Investment policy

The Executive Committee, having regard to the liquidity requirements of the charity and the reserves policy, have reviewed and operated a policy of keeping available funds in competitive interest bearing deposit accounts and seek to achieve a rate of deposit interest which matches or exceeds inflation as measured by the retail prices index. However, due to the current economic climate, we have several fixed term bonds and are achieving slightly less than the current RPI inflation rate.

The Executive Committee, mindful of public concern regarding the liquidity of banking institutions, periodically review the allocation of funds to individual banks and have diversified the range of accounts held to maximise protection of funds under the banks guarantee system. The Executive Committee believes that SVS would be eligible to receive compensation through the Financial Services Compensation Scheme on the failure of a UK registered bank, and considers that investment in four banks both minimises the risk of losing charitable funds and the risk of losing liquidity due to bank failure.

Remuneration Policy

The Directors and the board of Trustees and the senior management team comprise the key management personnel of the Charity.

The charity Trustees ultimately hold the responsibility for setting the remuneration levels for the staff within the organisation including the senior staff. The individual salaries of senior staff members still remain lower than £60,000.

In 2013 the Executive Committee elected to move away from the NJC pay scales and to adopt a more standardised approach to pay structures and allow the organisation to focus on narrowing the gap between the highest and lowest paid staff. They chose to review any salary increase/pay award on a fixed amount rather than the percentage increase previously used, thus reducing the gap to attract and keep appropriately qualified staff. In line with our commitment to our lowest paid staff we have also adopted the Living Wage scheme within the organisation.

As at the 31st March 2021 we calculated our gender pay gap as follows:-

Median and mean male & female hourly earnings :-

Southampton Voluntary Services

Report of the Executive Committee for the year ended 31 March 2021 (continued)

| | Male Hly Earnings | Female Hly Earnings | Difference | Single Figure Pay gap % |
|---------------|-------------------|---------------------|------------|-------------------------|
| Median | 19.62 | 16.50 | 3.12 | 15.9% |
| Mean | 19.62 | 19.62 | - | 0.00% |

Mean male & female hourly earnings by quartile:-

| | Mean Male Hly Earnings | Mean Female Hly Earnings | Difference | Mean single figure pay gap % | % Male | % Female |
|-------------------|------------------------|--------------------------|------------|------------------------------|--------|----------|
| Quartile 1 | 0 | 28.84 | -28.84 | - | 0% | 100% |
| Quartile 2 | 19.62 | 0 | 19.62 | - | 100% | 0% |
| Quartile 3 | 0 | 16.5 | -16.5 | - | 0 | 100% |
| Quartile 4 | 0 | 13.51 | -13.51 | - | 0% | 100% |

Reserves policy

The Executive Committee has examined SVS's requirements for reserves in light of the main risks to the organisation and in line with its policy to do so on an annual basis following detailed scrutiny and recommendations by its Finance sub-committee which is itself guided by the Charity Commission guidance on charity reserves. In light of the increased uncertainty around public sector funding and the unprecedented times during the Pandemic, the Executive committee has reviewed its position and feel that due to recent experience and the prevailing climate, a more prudent approach is currently required and that its policy should be strengthened so that the unrestricted funds and restricted project funds not committed or invested in tangible fixed assets held by the charity, should be at least 6 and if possible 12 months of the expenditure together with our best estimate of future capital expenditure in order to provide sufficient time to seek alternative funding or to properly wind down services if absolutely necessary in the event of loss of public sector funds. This is consistent with our assessed risk register which the Executive Committee and senior staff jointly review overall on annual basis and as required when substantive changes or developments occur relevant to specific areas identified on the risk register.

The charity needs reserves to enable it to continue to operate as an ongoing concern. The Executive Committee consider the reserves held on the balance sheet to be at an adequate level, as set out further below, to meet their responsibilities and commitments, protect and advance its current activities.

Based on budgeted expenditure for the year commencing 1st April 2020, the target is for free reserves of between £75,000 and £150,000 in unrestricted funds and of between £375,000 and £750,000 in restricted project funds. The reserves are needed to meet the working capital requirements of the charity and the Executive Committee are confident that at this level they would be able to continue in the short term the current activities of the charity in the event of a significant drop in funding.

The present level of free unrestricted reserves, being the unrestricted reserves excluding those represented by fixed assets and those held for designated purposes, is £82,644 which falls short of the target. The Executive Committee are satisfied that the level of free reserves is acceptable having taken note of SVS's policy of increasing reserves together with the existence of certain designated reserves, and also recognising SVS's expected future capital expenditure. The present level of free restricted reserves, being restricted reserves excluding those represented by fixed assets, is £301,742. The Executive Committee has concluded that these reserves are adequate based on the SVS Projects' policy of increasing reserves. In the short term the Executive Committee has also considered the extent to which existing activities could be curtailed, should such action be required. In volatile financial circumstances, having adequate reserves has meant that we have been able to avoid issuing precautionary redundancy notices linked to SCC or other bodies grants and tendering outcomes.

Future Sustainability and The Green Agenda

As part of our commitment to the Green Agenda we are now monitoring our carbon footprint. We currently have two buildings for which we will monitor. Our starting point this year is far less than normal due to the pandemic and the closure of both buildings for almost a year, however we will make direct comparisons in the next year. We also have solar panels which return to the grid.

Southampton Voluntary Services

Report of the Executive Committee for the year ended 31 March 2021 (continued)

Plans for the future period

Our established cycle of three year forward planning is currently less suited to the unprecedented level of uncertainty we are facing, as detailed elsewhere in this report. SVS Executive Committee are therefore taking a year by year approach to planning, supported by members' views articulated in the SVS membership survey.

Structure, governance and management

Governing document and member organisations

Southampton Voluntary Services (SVS) is a **charitable company** limited by guarantee. The company was established under a Memorandum of Association which stated the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are each required to contribute an amount not exceeding £1. There are currently over **470 members**, mainly voluntary and community organisations that operate in Southampton and the surrounding area.

Recruitment and Appointment of Executive Committee

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as members of the Executive Committee. Under the requirements of the Memorandum and Articles of Association the members of the Executive Committee are elected to serve for a period of three years after which they must be re-elected at the next Annual General Meeting, at which time members also vote annually for the Chair, Vice Chair and Honorary Treasurer. There are two trustees who are Councillors nominated by Southampton City Council.

All members of the Executive Committee give their time voluntarily and received no benefits from the charity. Expenses reclaimed from the charity are set out in note 2 to the accounts.

The Executive Committee monitors the skill requirements for the trustee body and carries out periodic specific reviews of skills and sector experience. When additional trustees are required or a trustee retires, nominations for election are sought from member organisations and vacancies are filled by suitable co-options in the interregnum.

Trustee induction and training

New trustees receive a detailed induction pack (including the Memorandum and Articles, the latest financial statements and the Charity Commission's guide "the Essential Trustee") and have an induction meeting with the Chief Executive. Feedback from new trustees about their induction has been very positive. Additionally, new and existing trustees are invited and encouraged to attend the regular trustee training sessions available to trustees of all member organisations via the SVS Trustee Development Programme. An annual Financial Management briefing is provided for the whole Executive Committee. The Trustee induction pack has been reviewed and updated during the year.

Risk management

The **Risk Assessment Report** is updated and reviewed annually by the Executive Committee, focusing on the major external and internal risks to which the charity is exposed. The new Charity Commission guidance was used to prepare and review the risk assessment, alongside guidance on risk assessing different aspects and impact areas due to Covid-19.

The key risks identified in the 2020/21 risk assessment exercise were broadly in line with the previous reviews with an additional focus on issues raised by the Covid-19 pandemic:

- short-term initiatives, arrears / outcome funding, late signing of contracts, delayed payments and adequacy of reserves to meet obligations diminishing funding pots and increased competition;
- the loss of a key contracts from the increased pressures associated with tendering and procurement practices and reduced public expenditure and the associated reduction of services being commissioned
- changed political priorities from national and local government;
- demographic and social changes with poverty and social exclusion, high deprivation and an increasing strain on SVS's scarce resources including capacity to fully harness changes in the volunteering profile and enquiries;
- the charity's financial planning being adversely impacted by funding uncertainties and the impact of the other key risks set out here;
- reliance on key staff and impact on organisational memory in case of leaving;
- data security and safety; risk of cyberattack and potential for inadvertent breaches of GDPR;
- staff health and wellbeing in light of remote working during the pandemic;
- ability to deliver on contracts due to pandemic;
- financial pressures due to decreased revenue and fundraising opportunities;
- robustness of digital systems to safely operate in a remote working environment;

Southampton Voluntary Services

Report of the Executive Committee for the year ended 31 March 2021 (continued)

The Executive Committee ensures, where appropriate, that systems or procedures are in place to mitigate the risks the charity faces as identified through the comprehensive risk review process, including both the key risks set out above and other lesser risks.

Organisational Structure and Governance

The organisational governance and management is headed up by an **Executive Committee** which meets five times a year. The Executive Committee consists of elected and nominated trustees. The Executive Committee is responsible for the strategic management of all current work and for the oversight of development in line with its Vision, Mission Statement and Charitable Objects. At present the Committee has ten members from a variety of professional backgrounds relevant to the work of the charity. The Company Secretary also attends the Committee but has no voting rights. The Committee has adopted the Good Governance Code for the Voluntary and Community Sector.

The Executive Committee is supported by the **Finance sub-committee** who scrutinise the details of the management accounts, look at relevant financial issues and make recommendations to the full Executive Committee, including in respect of the Executive Committee's annual review of financial policies. This Committee also communicate with SVS's external Independent Examiner and make recommendations in respect of the external Independent Examiner appointment, reporting back to the Executive Committee; receiving an unqualified examination opinion from a reputable accountancy firm is a key ongoing priority. The work of the Finance sub-committee includes an annual review of the Charity Commission internal financial control self-checklist for charities.

The day to day **management** of the organisation is delegated to the Chief Executive, Ms Jo Ash CBE, who reports regularly to the Executive Committee and is also the Company Secretary. Line management arrangements through team leaders are in place as is regular supervision for staff and volunteers as well as a Joint Progress Review process.

Related parties

The relationships between the charity and related parties, together with details of any related party disclosures, are set out in note 2 to the financial statements.

Statement of Trustees' responsibilities

The Trustees are responsible for preparing the Annual Report and the financial statements in accordance with the Companies Act 2006 and for being satisfied that the financial statements give a true and fair view. The Trustees are also responsible for preparing the financial statements in accordance with United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that show and explain the charity's transactions, disclose with reasonable accuracy at any time the financial position of the charity, and enable them to ensure that the financial statements comply with the Companies Act 2006.

They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Financial statements are published on the charity's website in accordance with legislation in the United Kingdom governing the preparation and dissemination of financial statements, which may vary from legislation in other jurisdictions. The maintenance and integrity of the charity's website is the responsibility of the Trustees. The Trustees' responsibility also extends to the ongoing integrity of the financial statements contained therein.

Southampton Voluntary Services

Report of the Executive Committee for the year ended 31 March 2021 (continued)

Members of the Executive Committee

Members of the Executive Committee, who are directors for the purpose of company law and trustees for the purpose of charity law, who served during the year and up to the date of this report are set out on page 1.

In accordance with company law, as the company's directors, we certify that:

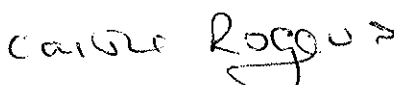
- so far as we are aware, there is no relevant financial information of which the company's independent examiner is unaware; and
- as the directors of the company we have taken all the steps that we ought to have taken in order to make ourselves aware of any relevant independent examiners' information and to establish that the charity's independent examiner is aware of that information.

The financial statements have been prepared in accordance with Accounting & Reporting Charities:

Statement of Recommended Practice applicable in the UK and Republic of Ireland (FRS102) (Effective 1 January 2019) – (Charities SORP(FRS102)), Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Companies Act 2006.

Approved by the Executive Committee on 1st September 2021 and signed on its behalf by:


K Liles
Chair


C Rogers
Treasurer

Southampton Voluntary Services

Independent Examiner's Report to the Trustees of Southampton Voluntary Services For the year ended 31 March 2021

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF SOUTHAMPTON VOLUNTARY SERVICES

Independent examiner's report to the trustees of Southampton Voluntary Services ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2021.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of FCCA which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Paul Underwood FCCA
Morris Crocker
Chartered Accountants
Station House
North Street
Havant
Hampshire
PO9 1QU



Date: 23 September 2021

Southampton Voluntary Services
Statement of financial Activities (including Income & Expenditure Account)
For the year ended 31 March 2021

| | Note | Unrestricted funds 2021 £ | Restricted funds 2021 £ | Total funds 2021 £ | Total funds 2020 £ |
|---|-----------|------------------------------------|----------------------------------|-----------------------------|-----------------------------|
| Income | | | | | |
| <i>Income from charitable activities</i> | 10 | 8,854 | 932,885 | 941,739 | 639,797 |
| <i>Income from other generated funds:</i> | | | | | |
| Investment income | 11 | 2,306 | - | 2,306 | 3,383 |
| Other income | | 39 | - | 39 | 485 |
| | | 2,345 | - | 2,345 | 3,868 |
| Total income | 19 | 11,199 | 932,885 | 944,084 | 643,665 |
| Expenditure | | | | | |
| <i>Charitable activities:</i> | | | | | |
| <i>General expenditure</i> | 12 | (38,141) | 865,068 | 826,927 | 655,671 |
| <i>Pension scheme net service cost</i> | 3h | 19,000 | - | 19,000 | 11,000 |
| <i>Charitable activities expenditure</i> | | (19,141) | 865,068 | 845,927 | 666,671 |
| Total expenditure | 19 | (19,141) | 865,068 | 845,927 | 666,671 |
| Net (expenditure) | | 30,340 | 67,817 | 98,157 | (23,006) |
| Other recognised gains and losses | | | | | |
| <i>Actuarial gains on defined benefit pension schemes</i> | 3m | 89,000 | - | 89,000 | (105,000) |
| Net movement in funds | | 119,340 | 67,817 | 187,157 | (128,006) |
| Reconciliation of funds | | | | | |
| Total funds brought forward | | 972,294 | 233,925 | 1,206,219 | 1,334,225 |
| Total funds carried forward | 13, 14 | 1,091,634 | 301,742 | 1,393,376 | 1,206,219 |

The notes on pages 21 to 31, incorporating the Accounting Policies on pages 21 to 22, form part of these accounts.

The Statement of Financial Activities includes all gains and losses recognised in the year.

All amounts relate to continuing activities.

Southampton Voluntary Services
Balance Sheet as at 31 March 2021

| | Note | 2021 £ | 2020 £ |
|---|--------|-------------------------|------------------|
| Fixed assets | | | |
| Tangible assets | 4 | <u>616,760</u> | 645,419 |
| Current assets | | | |
| Debtors | 5 | 159,232 | 61,953 |
| Cash at bank and in hand | | <u>985,898</u> | 902,777 |
| | | 1,145,130 | 964,730 |
| Liabilities | | | |
| Creditors: amounts falling due within one year | 6 | 77,514 | 42,930 |
| Net current assets | | <u>1,067,616</u> | 921,800 |
| Net assets excluding pension liability | | 1,684,376 | 1,567,219 |
| Defined benefit pension scheme liability | 3g | 291,000 | 361,000 |
| Net assets including pension liability | | <u>1,393,376</u> | <u>1,206,219</u> |
| The funds of the charity | | | |
| <i>Restricted funds</i> | 14 | <u>301,742</u> | 233,925 |
| <i>Unrestricted funds:</i> | | | |
| Designated | 13 | 1,295,729 | 1,295,729 |
| General | 13 | 86,905 | 37,565 |
| Unrestricted income funds excluding pension reserve | | <u>1,382,634</u> | 1,333,294 |
| Pension reserve | 3g, 13 | <u>(291,000)</u> | (361,000) |
| Total unrestricted funds | 13 | <u>1,091,634</u> | 972,294 |
| Total charity funds | | <u>1,393,376</u> | <u>1,206,219</u> |


The notes on pages 21 to 31, incorporating the Accounting Policies on pages 21 to 22, form part of these accounts.

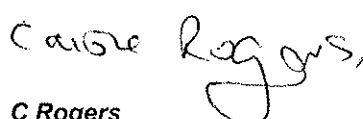
For the financial year in question the company (03515397) was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These financial statements were approved by the Board on 1st September 2021 and were signed on its behalf by:


K Liles
Chair


C Rogers
Treasurer

Southampton Voluntary Services

Cash Flows as at 31 March 2021

Statement of cash flows for the year ended 31st March 2021

| | Note | 2021 £ | 2020 £ |
|---------------------------------------|------|-----------|-----------|
| Cash used in operating activities | 17 | 80,815 | 32,370 |
| Cash flows from investing activities | | | |
| Investment Income | | 2,306 | 3,383 |
| Cash provided by investing activities | | 2,306 | 3,383 |
| (Decrease) in cash in the year | | 83,121 | 35,753 |
| Cash at the beginning of the year | | 902,777 | 867,024 |
| Total cash at the end of the year | | 985,898 | 902,777 |

Southampton Voluntary Services

Notes to the Financial Statements for the year ended 31 March 2021

1 Accounting policies

1(a) Basis of preparation

Southampton Voluntary Services is a charitable Company limited by Guarantee. The company is registered in England and Wales and its registered office is set out on page 2

The financial statements have been prepared in accordance with Accounting and Reporting by charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019) – (Charities SORP (FRS102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Companies Act 2006.

The charity is a public benefit entity and considered by the Trustees to be a going concern.

1(b) Funds structure

Funds held by the charity are either:

- Unrestricted general funds - these are funds which can be used in accordance with the objects at the discretion of the trustees;
- Designated funds - these are funds set aside by the trustees out of unrestricted general funds for specific future purposes or projects; or
- Restricted funds - these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are given for particular restricted purposes or where the funder requires any surpluses under services agreements to be retained for that specific project.

1(c) Income

Income from charitable activities arises solely in the UK and includes income received under grants, contracts and service level agreements. Amounts related to future periods are shown as deferred income.

Incoming resources are recognised when the charity's entitlement to the resources is confirmed, it is probable that the resources will be received and they can be measured with reliability.

1(d) Expenditure – direct charitable, governance and support costs

Expenditure is recognised on an accruals basis.

Most expenditure is directly categorised as expenditure on charitable activities. The benefit of this direct categorisation of resources expended is that there is no unallocated expenditure or 'support costs'.

1(e) Tangible fixed assets

Tangible fixed assets are depreciated on a straight line basis over their estimated useful lives as follows:

| Asset category | Useful life |
|-------------------------------|--------------|
| Voluntary Action Centre (VAC) | 40 years |
| Office & project equipment | 5 - 20 years |
| Computer equipment | 2 years |

No depreciation is provided on the land element of the Voluntary Action Centre.

All assets of £1k are capitalised and full year depreciation is applied on year of acquisition.

1(f) Impairment of assets

Assets that are subject to depreciation are assessed at each reporting date to determine whether there is an indication that the assets are impaired. Where there is an indication that an asset may be impaired, an impairment loss is recognised for the amount by which the assets net book value exceeds its recoverable amount. The recoverable amount is the higher of its fair value or its value in use. As the assets are held for the charitable service potential to its beneficiaries, it is appropriate to regard value in its use as the assets service potential measured by its replacement value. The replacement cost is the lowest economic cost that would be incurred in replacing the assets service potential.

Southampton Voluntary Services

Notes to the Financial Statements for the year ended 31 March 2021

1(g) Pensions

Contributions to defined contribution schemes are charged to the SOFA in the year payable.

The difference between the fair value assets in the defined benefit pension scheme (see note 3) and the scheme liabilities measured on an actuarial basis are recognised in the Charity's balance sheet as a pension asset or liability as appropriate.

Changes in the defined benefit pension scheme asset or liability arising from factors other than the cash contribution by the charity are charged to the Statement of Financial Activities as charitable expenditure or other recognised gains and losses in accordance with FRS102.

1(h) Flow through funding

The charity deals with the onward payment of costs on behalf of some other organisations. These sums are excluded from both incoming and expended resources on the basis that they do not represent incoming or expended resources for the charity itself. The amount of flow through incoming and outgoing funds during the year were £Nil (2020: £Nil) and £73 (2020: £73) respectively and the funding held at the year end was £22,662 (2020: £22,735).

There were additional flow through funds received in the year amounting to £135,000 and the amount expended was £125,000 leaving £10,000 as a creditor to be rolled forward into the next financial year.

1(i) Debtors

Trade and other debtors, relating mainly to grant monies due, are recognised on the Balance sheet. Prepayments are valued at the amount prepaid.

1(j) Cash and Bank

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account

1(K) Creditors

Creditors are recognised where the charity has the present obligation resulting from a past event will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

1(l) Financial instruments

The charity has the financial assets or financial liabilities of a kind that qualify as basic financial instruments. The basic financial instruments are recognised at transaction value and recognised at their settlement value.

1(m) Judgements and applying accounting policies and key sources of estimation uncertainty.

In preparing these financial statements, the directors have made the following judgements

- Determine whether there are indicators of impairments if fixed assets. Factors taken into consideration in reaching a decision include the service potential of the property and its underlying replacement cost.

In preparing the accounts key areas of estimation have been made

- Tangible fixed assets are depreciated over their useful lives taking into account residual values, where appropriate. The actual lives of the assets and the residual values are assessed annually and may vary depending on a number of factors. In reassessing asset lives, factors such as charitable use and maintenance programmes are taken into account.
- A provision is made for the deficit arising on the charity's share of the Local Government Pension Scheme. The trustees review the underlying actuarial assumptions and make the appropriate judgments and changes required as suitable to the charity.

2 Related party disclosures

2(a) Control of the charity

Throughout the year, the charity was controlled ultimately by its members who meet annually at the Annual General Meeting. The directors elected by the members govern the affairs of the charitable company between Annual General Meetings.

2(b) Directors / trustees remuneration and expenses

Southampton Voluntary Services

Notes to the Financial Statements for the year ended 31 March 2021

No remuneration was paid to any directors / trustees in the year and no director / trustee waived the right to any remuneration in the year. Trustee expenses have been reimbursed in the year to the value of £Nil (2020: £Nil).

3 Pension disclosures

Two of the permanent employees of this charity are members of the Hampshire County Council pension fund. This is a contributory defined benefit pension scheme. The detailed disclosures in connection with this fund required by FRS 102 are given below, and the impact of including FRS 102 in these accounts is commented on in the Trustees Report.

The remaining SVS staff are not admitted to the HCC scheme and have been offered stakeholder pensions since October 2001. Since April 2009 staff have been offered the opportunity to benefit from matched pension contribution funding whereby SVS match employee contributions to the stakeholder scheme up to 3% pa.

FRS 102 disclosures

3(a) Introduction

The disclosures below relate to the funded liabilities within the Hampshire County Council Pension Fund (the "Fund") which is part of the Local Government Pension Scheme (the "LGPS"). The funded nature of the LGPS requires Southampton Voluntary Services and its employees to pay contributions into the Fund, calculated at a level intended to balance the pensions liabilities with investment assets.

The fund is a multi-employer scheme and the assets are not formally allocated to the employers within the fund and are not the legal property of any employer in the Fund. The assets of the group are notionally allocated to the group in proportion to each members liabilities in the latest funding valuation. The notional asset is updated following each triennial actuarial valuation. In the intervening years the valuation is rolled forward based upon the known and estimated investment returns since the valuation and known and estimated cashflows used to roll forward the value of the liabilities since the valuation. Pension scheme assets are measured at fair value and liabilities are measured on an actuarial basis using the projection unit method and discounted at a rate equivalent to the current rate of return on a high quality corporate bond of equivalent currency and term to scheme liabilities. The actuarial valuations are obtained triennially and are updated at the balance sheet date. The resulting defined benefit asset or liability is presented separately after other net assets on the face of the balance sheet. For the defined contribution schemes the amounts charged to the statement of comprehensive income in respect of pension costs and other post-retirement benefits represent the contributions payable in the period. Differences between contributions payable in the period and contributions actually paid are shown as either accruals or prepayments in the balance sheet.

In accordance with Financial Reporting Standards, disclosures of certain information concerning assets, liabilities, income and expenditure relating to pension schemes is required.

3(b) Contributions for the accounting period ending 31 March 2021

The Employer's regular contributions to the Fund for the accounting period ending 31 March 2022 are estimated to be £8k.

Additional contributions may also become due in respect of any employer discretions to enhance members' benefits in the Fund over the next accounting period.

3(c) Assumptions

The latest actuarial valuation of Southampton Voluntary Services' liabilities took place as at 31 March 2019. Liabilities have been estimated by the independent qualified actuary on an actuarial basis using the projected unit credit method. The principal assumptions used by the actuary in updating the latest valuation of the Fund for FRS 102 purposes were:

3(d) Key assumptions (% per annum)

| | 2021 | 2020 | 2019 | 2018 |
|-----------------------------------|------|------|------|------|
| Discount rate for liabilities | 2.1 | 2.3 | 2.4 | 2.6 |
| RPI Inflation | | | 3.3 | 3.2 |
| CPI Inflation | 2.7 | 2.1 | 2.2 | 2.1 |
| Pension Increases | 2.7 | 2.1 | 2.2 | 2.1 |
| Pension accounts revaluation rate | 2.7 | 3.1 | 2.2 | 2.1 |
| Salary increases | 2.7 | 0.9 | 0.0 | 0.0 |

Southampton Voluntary Services

Notes to the Financial Statements for the year ended 31 March 2021

3(e) Mortality assumption

The mortality assumptions are based on the recent actual mortality experience of member within the Fund and allow for expected future mortality improvements. Sample life expectancies resulting from these mortality assumptions are shown below.

| | 2021 | 2020 |
|-----------------------------------|------|------|
| Males | | |
| Member aged 65 at accounting date | 23.1 | 23.0 |
| Member aged 45 at accounting date | 24.8 | 24.7 |
| Females | | |
| Member aged 65 at accounting date | 25.5 | 25.5 |
| Member aged 45 at accounting date | 27.3 | 27.2 |

3(f) Asset allocation

The approximate split of assets for the Fund as a whole (based on data supplied by the Fund Administering Authority) is shown in the table below. Also shown are the assumed rates of return adopted by the Employer for the purposes of FRS17.

Value % per annum

| | 2021 | 2020 | 2019 | 2018 | 2017 |
|-------------------------|-------|-------|-------|-------|-------|
| Equities | 57.0 | 52.7 | 60.4 | 62.6 | 60.3 |
| Property | 6.1 | 7.3 | 7.6 | 7.0 | 6.5 |
| Government Bonds | 17.3 | 21.8 | 22.7 | 23.7 | 25.2 |
| Corporate Bonds | 0.0 | 0.0 | 5.2 | 1.0 | 1.4 |
| Cash | 1.4 | 2.0 | 2.3 | 2.6 | 3.4 |
| Other | 18.2 | 16.2 | 1.8 | 3.1 | 3.2 |
| Total | 100.0 | 100.0 | 100.0 | 100.0 | 100.0 |

3(g) Reconciliation of funded status to balance sheet

| | 2021 £000 | 2020 £000 | 2019 £000 |
|------------------------------|--------------|--------------|--------------|
| Fair value of assets | 1,367 | 1,100 | 1,227 |
| Present value of liabilities | 1,658 | 1,461 | 1,472 |
| Pension (liability) | (291) | (361) | (245) |

The split of liabilities at the last valuation date between the various categories of members was as follows:-

| | |
|---------------------|-----|
| Active Members | 63% |
| Deferred Pensioners | 10% |
| Pensioners | 27% |

3(h) Amount recognised in income statement

| | 2021 £000 | 2020 £000 |
|---|--------------|--------------|
| Current service cost | 25 | 26 |
| Interest cost | 34 | 36 |
| Interest income on assets | (25) | (29) |
| Expense recognised | 34 | 33 |
| Expense recognised in: | | |
| Charitable activities – general expenditure | 15 | 22 |
| Charitable activities – pension scheme net service cost | 19 | 11 |
| | 34 | 33 |

Southampton Voluntary Services

Notes to the Financial Statements for the year ended 31 March 2021

3(i) Changes to the present value of the defined benefit obligation

| | 2021 £000 | 2020 £000 |
|--|--------------|--------------|
| Opening defined benefit obligation | 1,461 | 1,472 |
| Current service cost | 25 | 26 |
| Interest expense on defined benefit obligation | 34 | 36 |
| Contributions by participants | 5 | 4 |
| Actuarial (gains)/losses on liabilities | 160 | (42) |
| Net benefits paid out | (27) | (35) |

| | | |
|------------------------------------|-------|-------|
| Closing defined benefit obligation | 1,658 | 1,461 |
|------------------------------------|-------|-------|

3(j) Changes to the fair value of assets

| | 2021 £000 | 2020 £000 |
|-------------------------------|--------------|--------------|
| Opening fair value of assets | 1,100 | 1,227 |
| Interest income on assets | 25 | 29 |
| Remeasurement gains on assets | 249 | (147) |
| Contributions by the employer | 15 | 22 |
| Contributions by participants | 5 | 4 |
| Net benefits paid out | (27) | (35) |

| | | |
|------------------------------|-------|-------|
| Closing fair value of assets | 1,367 | 1,100 |
|------------------------------|-------|-------|

3(k) Actual return on assets

| | 2021 £000 | 2020 £000 |
|---------------------------|--------------|--------------|
| Interest Income on assets | 25 | 29 |
| Actuarial gains on assets | 249 | (147) |
| Actual return on assets | 274 | (118) |

3(l) History of asset values, present value of liabilities and gains/(losses)

| | 2021 £000 | 2020 £000 | 2019 £000 | 2018 £000 | 2017 £000 |
|------------------------------|--------------|--------------|--------------|--------------|--------------|
| Fair value of assets | 1,367 | 1,100 | 1,227 | 1,114 | 1,077 |
| Present value of liabilities | 1,658 | 1,461 | 1,472 | 1,432 | 1,400 |
| Deficit | (291) | (361) | (245) | (318) | (323) |

3(m) Amount recognised in as actuarial gains in pension scheme

| | 2021 £000 | 2020 £000 |
|--------------------------------------|--------------|--------------|
| Asset gains/(losses) in the year | 249 | (147) |
| Liability losses/(gains) in the year | 160 | (42) |
| Amount recognised in SOFA | 89 | (105) |

Southampton Voluntary Services
Notes to the Financial Statements for the year ended 31 March 2021

4 Tangible fixed assets

| | Voluntary Action Centre £ | Office & project equipment £ | Computer equipment £ | Total £ |
|----------------------------|---------------------------------|---------------------------------------|----------------------------|------------------|
| Cost: | | | | |
| As at 1 April 2020 | 1,220,093 | 151,767 | 119,635 | 1,491,495 |
| Additions | - | - | - | - |
| As at 31 March 2021 | 1,220,093 | 151,767 | 119,635 | 1,491,495 |
| Depreciation: | | | | |
| As at 1 April 2020 | 581,067 | 145,374 | 119,635 | 846,076 |
| Charged in the year | 26,527 | 2,132 | - | 28,659 |
| As at 31 March 2021 | 607,594 | 147,506 | 119,635 | 874,735 |
| Net book value: | | | | |
| As at 1 April 2020 | 639,026 | 6,393 | - | 645,419 |
| As at 31 March 2021 | 612,499 | 4,261 | - | 616,760 |

All fixed assets are held at historic cost. Included in Voluntary Action Centre is £159,000 of freehold land which has not been depreciated.

5 Debtors

| | 2021 £ | 2020 £ |
|-------------------|----------------|---------------|
| Grants receivable | 156,814 | 57,949 |
| Other debtors | 2,418 | 4,004 |
| | 159,232 | 61,953 |

All amounts are due within one year from the balance sheet date.

6 Creditors: amounts falling due within one year

| | 2021 £ | 2020 £ |
|-------------------------------------|-------------------|-------------------|
| Trade creditors | 955 | 41,090 |
| Accruals & Deferred Income | 76,559 | 1,840 |
| | 77,514 | 42,930 |
| Deferred Income | 2021 £ | 2020 £ |
| Brought Forward | - | - |
| Amount released to Income Resources | - | - |
| Amount Deferred in the year | 65,000 | - |
| | 65,000 | - |

7 Analysis of Net Assets between funds

| | | Fixed assets £ | Net current assets £ | Pension scheme liability £ | Total £ |
|------------------|----|-------------------|----------------------------|-------------------------------------|------------|
| Restricted funds | 14 | - | 301,742 | - | 301,742 |

Southampton Voluntary Services

Notes to the Financial Statements for the year ended 31 March 2021

Unrestricted funds:

| | | | | | |
|-------------------------|----|----------------|------------------|------------------|------------------|
| Designated funds | 13 | 612,499 | 683,230 | - | 1,295,729 |
| General funds | 13 | 4,261 | 82,644 | - | 86,905 |
| Pension reserve | 3g | - | - | (291,000) | (291,000) |
| At 31 March 2021 | | 616,760 | 1,067,616 | (291,000) | 1,393,376 |

| | | Fixed assets | Net current assets | Pension scheme liability | Total |
|-------------------------|----|----------------|--------------------|--------------------------|------------------|
| | | £ | £ | £ | £ |
| Restricted funds | 14 | - | 233,925 | - | 233,925 |
| Unrestricted funds: | | | | | |
| Designated funds | 13 | 639,026 | 656,703 | - | 1,295,729 |
| General funds | 13 | 6,393 | 31,172 | - | 37,565 |
| Pension reserve | 3g | - | - | (361,000) | (361,000) |
| At 31 March 2020 | | 645,419 | 921,800 | (361,000) | 1,206,219 |

8 Net (expenditure) for the year

| | 2021 | 2020 |
|--|--------|--------|
| | £ | £ |
| Net (expenditure) for the year is stated after charging: | | |
| Depreciation | 28,659 | 28,659 |
| Independent Examination (including VAT) | 1,100 | 1,140 |

9 Staff Costs

| | 2021 | 2020 |
|--|----------------|----------------|
| | £ | £ |
| Salaries and wages | 322,849 | 315,548 |
| Social security costs | 25,415 | 23,658 |
| Pension costs: | | |
| HCC Pension Fund – cash basis | 14,512 | 23,124 |
| Stakeholder scheme – matched contributions | 5,366 | 4,561 |
| | 368,142 | 366,891 |

No employees received remuneration in excess of £60,000 (2020: nil).

Key Management personnel comprise of the Chief Executive Officer, the Deputy Chief Executive Officer and the Finance Controller. The total benefits received by key management was £152,640 (2020: £144,451)

Average number of employees:

| | 2021 | 2020 |
|---|-----------|-----------|
| Project workers (full time) | 2 | 2 |
| Management and administration (full time) | 3 | 3 |
| Project workers (part time) | 12 | 12 |
| Management & Administration (part time) | 8 | 8 |
| | 25 | 25 |

Southampton Voluntary Services

Notes to the Financial Statements for the year ended 31 March 2021

10 Income

| | Unrestricted funds | Restricted funds | Total 2021 | Total 2020 |
|-------------------------------|--------------------|------------------|------------|------------|
| | £ | £ | £ | £ |
| Unrestricted income: | | | | |
| Southampton City Council | - | - | - | 63,707 |
| Seed office | 8,854 | - | 8,854 | 27,919 |
| Restricted income (note 14): | | | | |
| Voluntary Sector Support Team | - | 891,884 | 891,884 | 494,827 |
| Shopmobility | - | 41,002 | 41,002 | 53,344 |
| | 8,854 | 932,886 | 941,740 | 639,797 |

11 Investment income

All of the charity's investment income arises from interest bearing deposit accounts.

12 Expenditure

| | Unrestricted funds | Restricted funds | Total 2021 | Total 2020 |
|-----------------------------------|--------------------|------------------|------------|------------|
| | £ | £ | £ | £ |
| Core management & support costs | (38,141) | - | (38,141) | 93,364 |
| Restricted expenditure (note 14): | | | | |
| Voluntary Sector Support Team | - | 812,567 | 812,567 | 510,966 |
| Shopmobility | - | 52,502 | 52,502 | 51,341 |
| | (38,141) | 865,069 | 826,928 | 655,671 |

The (£38,141) has occurred in the year due to the unprecedented pandemic and the forced closure of the building and subsequent reduction in associated costs.

13 Unrestricted funds

| | Note | At 1 Apr 2020 | Movement | Transfers | At 31 Mar 2021 |
|-------------------------------|------|---------------|----------|-----------|----------------|
| | | £ | £ | £ | £ |
| <u>Designated funds</u> | | | | | |
| VAC | | 639,026 | - | (26,527) | 612,499 |
| Property | | 431,067 | - | 26,527 | 457,594 |
| Staffing reserve | | 142,636 | - | - | 142,636 |
| Building maintenance | | 30,000 | - | - | 30,000 |
| Computer and office equipment | | 20,000 | - | - | 20,000 |
| Legal | | 33,000 | - | - | 33,000 |
| | | 1,295,729 | - | - | 1,295,729 |
| <u>General funds</u> | | | | | |
| General reserve | | 37,565 | 49,340 | - | 86,905 |
| <u>Other funds</u> | | | | | |
| Pension reserve | 3g | (361,000) | 70,000 | - | (291,000) |
| Total unrestricted funds | | 972,294 | 119,340 | - | 1,091,634 |

| | Note | At 1 Apr 2019 | Movement | Transfers | At 31 Mar 2020 |
|-------------------------|------|---------------|----------|-----------|----------------|
| | | £ | £ | £ | £ |
| <u>Designated funds</u> | | | | | |
| VAC | | 665,553 | - | (26,527) | 639,026 |
| Property | | 404,540 | - | 26,527 | 431,067 |

Southampton Voluntary Services

Notes to the Financial Statements for the year ended 31 March 2021

| | | | | |
|-------------------------------|------------------|------------------|----------|------------------|
| Staffing reserve | 142,636 | - | - | 142,636 |
| Building maintenance | 30,000 | - | - | 30,000 |
| Computer and office equipment | 20,000 | - | - | 20,000 |
| Legal | 33,000 | - | - | 33,000 |
| | <u>1,295,729</u> | <u>-</u> | <u>-</u> | <u>1,295,729</u> |
| <u>General funds</u> | | | | |
| General reserve | 35,435 | 2,130 | - | 37,565 |
| <u>Other funds</u> | | | | |
| Pension reserve | 3g (245,000) | (116,000) | - | (361,000) |
| | <u></u> | <u></u> | <u></u> | <u></u> |
| Total unrestricted funds | <u>1,086,164</u> | <u>(113,870)</u> | <u>-</u> | <u>972,294</u> |

The VAC depreciation reserve was set up when the Voluntary Action Centre was built in 2003 and represents the remaining net book value of the VAC. Each year a transfer is made to release from the reserve into the Property fund an amount equal to the annual property depreciation. The total of these two reserves equates to the cost price of the VAC less impairment provisions.

The other designated reserves are funds set aside for specific purposes essential for the future operation of the charity in the short to medium term. Transfers are made between these funds and the general reserve as required. The Pension reserve was set up as a result of the implementation of SORP 2005 and continued under SORP 2015. This introduced the new heading of "Defined benefit pension scheme liability" into the assets and liabilities section of the balance sheet, matched by the introduction of a specific negative Pension reserve in unrestricted funds.

14 Restricted funds

| | At 1 Apr 2020 | Incoming resources | Outgoing resources | Transfers | At 31 Mar 2021 |
|--|---------------------|-----------------------|-----------------------|-----------|----------------------|
| | £ | £ | £ | £ | £ |
| <u>Voluntary Sector Support</u> | | | | | |
| Community development /capacity building | 97,876 | 117,896 | (99,849) | - | 115,923 |
| Health | 37,173 | 40,048 | (27,793) | - | 49,428 |
| Voluntary sector training | 17,989 | - | (4,831) | - | 13,158 |
| Community Roots | 25,924 | 0 | (111) | - | 25,813 |
| Healthwatch consultation | 25,804 | 188,691 | (177,253) | - | 37,242 |
| Fairness Commission | 2,747 | - | - | - | 2,747 |
| Pippa | 5,061 | - | - | - | 5,061 |
| VAC contributions | 8,659 | - | - | - | 8,659 |
| SO Linked | 12,785 | 473,950 | (469,672) | - | 17,063 |
| HMRC JRS | - | 21,110 | (21,110) | - | - |
| SO Lets Connect | - | 13,402 | - | - | 13,402 |
| Buildings & Innovations | - | 36,787 | (11,948) | - | 24,839 |
| <i>Total – Voluntary Sector Support Team</i> | <i>234,018</i> | <i>891,884</i> | <i>(812,567)</i> | <i>-</i> | <i>313,335</i> |
| <u>Projects</u> | | | | | |
| Shopmobility – General fund | - | 38,268 | (38,268) | - | - |
| Shopmobility – Charitable and other funds | (93) | 2,734 | (14,234) | - | (11,593) |
| Subtotal – Shopmobility | (93) | 41,002 | (52,502) | - | (11,593) |
| <i>Total – Projects</i> | <i>(93)</i> | <i>41,002</i> | <i>(52,502)</i> | <i>-</i> | <i>(11,593)</i> |
| | <u>233,925</u> | <u>932,886</u> | <u>(865,069)</u> | <u>-</u> | <u>301,742</u> |

Southampton Voluntary Services

Notes to the Financial Statements for the year ended 31 March 2021

| | At 1 Apr 2019 £ | Incoming resources £ | Outgoing resources £ | Transfers £ | At 31 Mar 2020 £ |
|--|--------------------------|----------------------------|----------------------------|----------------|---------------------------|
| Voluntary Sector Support | | | | | |
| Community development /capacity building | 94,181 | 74,071 | (70,376) | - | 97,876 |
| Health | 38,054 | - | (881) | - | 37,173 |
| Voluntary sector training | 39,355 | - | (21,366) | - | 17,989 |
| Community Roots | 31,319 | 12,090 | (17,485) | - | 25,924 |
| Healthwatch consultation | 22,951 | 184,191 | (181,338) | - | 25,804 |
| Fairness Commission | 2,747 | - | - | - | 2,747 |
| Pippa | 5,061 | - | - | - | 5,061 |
| VAC contributions | 12,410 | - | (3,751) | - | 8,659 |
| SO Linked | - | 224,475 | (211,690) | - | 12,785 |
| Total – Voluntary Sector Support Team | 246,078 | 494,827 | (506,887) | - | 234,018 |
| Projects | | | | | |
| Shopmobility – General fund | - | 38,268 | (38,268) | - | - |
| Shopmobility – Charitable and other funds | (2,096) | 15,076 | (13,073) | - | (93) |
| Subtotal – Shopmobility | (2,096) | 53,344 | (51,341) | - | (93) |
| Total – Projects | (2,096) | 53,344 | (51,341) | - | (93) |
| Transport grant funds | 4,079 | - | (4,079) | - | - |
| Subtotal – Other projects | 4,079 | - | (4,079) | - | - |
| | 248,061 | 548,171 | (562,307) | - | 233,925 |

15 Government grants

Income from government contract/grants comprises performance related contract/grants by the local authority to fund the core activities and projects during the year. Revenue funding from the council amounted to £855,936 (2020:£525,581) Cash paid to Southampton City Council amounted to £11,041 (2020: £7,738). Balances included in debtors are £147,985 (2020: £57,628) & creditors are £94 (2020: £246).

16 Corporation Tax

The charity is exempt for tax on income and grants falling within Taxes Act to the extent that there are applied to its charitable objects.

17 Reconciliation of net movement in funds to the net cash flow from operating activities

| | 2021 £ | 2020 £ |
|--------------------------------|-----------|-----------|
| Net Movement in funds | 187,157 | (128,006) |
| Add back depreciation charge | 28,659 | 28,659 |
| Less Investment income | (2,306) | (3,383) |
| Pension Movement | (70,000) | 116,000 |
| Decrease/(Increase) in debtors | (97,279) | (10,444) |
| Increase in creditors | 34,584 | 29,544 |

Southampton Voluntary Services

Notes to the Financial Statements for the year ended 31 March 2021

| | | |
|---------------------------------------|--------|--------|
| Net cash used in operating activities | 80,815 | 32,370 |
|---------------------------------------|--------|--------|

18 Financial Instruments

| | 2021 £ | 2020 £ |
|--|------------------|----------------|
| Financial assets | | |
| Financial assets that are measured at amortised cost | <u>1,145,130</u> | <u>965,921</u> |
| Financial liabilities | | |
| Financial liabilities measured at amortised cost | <u>77,514</u> | <u>42,930</u> |

19 Prior year income & expenditure

| | Unrestricted Funds | Restricted Funds | Total Funds 2020 |
|-------------------|-----------------------|---------------------|------------------------|
| Total Income | 95,494 | 548,171 | 643,665 |
| Total Expenditure | 104,364 | 562,307 | 666,671 |